

## INLAND TOWNSHIP BOARD MEETING

May 13, 2024 at 6:00 p.m.

19668 Honor Hwy., Interlochen

**Call to Order** by Supervisor Davis at 6:01 p.m.

**Invocation** by Supervisor Davis

**Pledge of Allegiance** was recited

**Roll Call** Present: Davis, Wirth, Zielinski, Miller and Brouwer

**Public Comment\*** was received at 6:01 p.m. close at 6:21 p.m.

**Approval of Meeting Agenda:** Move to approve meeting agenda by Wirth, 2<sup>nd</sup> by Brouwer

Ayes – all Motion carries

### Approval of Consent Agenda

- o Minutes from April 8, 2024
- o Financial Reports
- o Prepaid Bill: 15295-15308= \$5471.36
- o Payroll: # 1001052-1001075, 1000918 = \$16,192.86
- o Unpaid Bills: 15309-15325= \$6,455.74

Move to approve consent agenda minus expenditure report & add unpaids 15309-15325=\$6,455.74 by Brouwer, 2<sup>nd</sup> by Miller

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth & Davis Nays – None Motion carries

Move to approve expenditure report as amended, strike “amended” on budget column by Brouwer, 2<sup>nd</sup> by Davis

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth & Davis Nays – None Motion carries

**Correspondence:** 1. EGLE

### Reports:

1. County Commissioner – N/A
2. Fire Chief – N/A
3. Parks & Recreation – Peggy Case reported
  - a. Bylaws were reviewed and asked committee to redraft
  - b. Dog waste stations Lamb Rd.

Move to buy 2 dog waste stations bundle deal for \$557.94 by Davis, 2<sup>nd</sup> by Miller

Roll call Ayes – Brouwer, Miller, Zielinski, Wirth & Davis Nays – None Motion carries

c. Inland Park Playground – discussion regarding equipment and playground upgrades. Board will send out survey with tax bill for community input

4. Fire Association – Rose Wirth reported
5. Inland Planning Commission – Mary Miller also reported on last meeting.
6. Event Committee N/A
7. Website Committee – Jim Brouwer gave report
8. Land Committee N/A
9. Zoning/Blight Administrator –Supervisor reported he is helping with the blight issues
10. Compensation Committee – report given by Jim Clark. Recommend no salary increase or wages at this time. Treasurer asked to be removed from the committee

Move to remove Therese from committee and put Jim Brouwer as member by Zielinski, 2<sup>nd</sup> by Brouwer

Ayes – all motion carries

11. Board Member Reports – Jim Brouwer reported on MTA conference. Therese Zielinski reported on investments, closing a CD at Honor bank and ordering a drop box for the office. Mary Miller reported on MTA conference and Roberts Rules off Order. Dave Davis reported on clean up day

Recess at 7:47      Reconvene at 8:00 p.m.

**Old Business**

1. Auditor – discussed options and will bring back in June
2. AT&T Metro Act – Supervisor will sign and email back to them
3. Non-Statutory Duties – Clerk will no longer be responsible for FOIA's, rental or website. These duties were accepted by Treasurer (FOIA & rental) and Trustee Brouwer (website)

Move to approve up to 4 hours, not to exceed \$500 for training for Jim Brouwer with LIAA if he feels it is necessary by Zielinski 2<sup>nd</sup> by Davis

Roll call      Ayes – Brouwer, Miller, Zielinski, Wirth & Davis      Nays – None      Motion carries

**New Business**

1. Ground Testing – For the property on Lake Ann/ 31 Supervisor will enroll the township in the EGLE program.
2. Purchase vacuum cleaner – clerk will purchase vacuum
3. Municipal Clerks membership & conference – discussed and will not attend
4. Items for approval to dispose of –

Move to approve to get rid of that junk by Zielinski, 2<sup>nd</sup> by Brouwer

Roll call      Ayes – Brouwer, Miller, Zielinski, Wirth & Davis      Nays – None      Motion carries

5. Deputy Clerk/Treasurer hours

Move to approve deputy clerk 50 hours thru November 20 and deputy treasurer 75 hours thru September 7 by Wirth, 2<sup>nd</sup> by Zielinski

Roll call      Ayes – Brouwer, Miller, Zielinski, Wirth & Davis      Nays – None      Motion carries

6. Hulbert Rd Gravel

Move to approve Benzie County Road Commissions offer to gravel Hulbert Rd. for \$27,625.59 by Miller, 2<sup>d</sup> by Wirth

Roll call      Ayes – Brouwer, Miller, Zielinski, Wirth & Davis      Nays – None      Motion carries

7. Maner Costerisan – contract to meet with the board to discuss how to properly do chart of accounts/budget

Move to engage them for what they put forth by Brouwer, 2<sup>nd</sup> by Davis

Roll call      Ayes – Brouwer, Miller, Zielinski, Wirth & Davis      Nays - None

8. Assessing Service contract

Move to approve contract with changes by Wirth, 2<sup>nd</sup> by Brouwer

Roll call      Ayes – Brouwer, Miller, Zielinski, Wirth & Davis      Nays – None      Motion carries

**Any Other Business to come before the Board N/A**

**Public Comment\*** was received at 9:31 p.m. close at 9:33 p.m.

**Adjournment** Move to adjourn by Miller, 2<sup>nd</sup> by Wirth      Ayes – all      motion carries

Meeting adjourned at 9:33 p.m.

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David Davis, Supervisor

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Rose Wirth, Clerk