

INLAND TOWNSHIP BOARD MEETING

April 10, 2023

19668 Honor Hwy., Interlochen

Call to Order by Supervisor Davis

Invocation by Pastor Collin

Pledge of Allegiance was recited

Roll Call Present: Supervisor Davis, Clerk Wirth, Trustee Miller, Trustee Poulisse & Treasurer Zielinski

Public Comment* open 5:01pm Jim Clark, Rosemarie Swartout, Mary Haan, Ron Thomas close at 5:11 pm

Approval of Meeting Agenda: **Motion** to approve meeting agenda as presented by Miller, 2nd by Poulisse

Ayes – all Nays – none motion carries

Approval of Consent Agenda

- Minutes from March 13, 2023, special mtg March 21, 2023
- Financial Reports
- Prepaid Bills/Tax Account: #14935-14951 = \$22,505.68
- Payroll: #100727-100750, eft32 = \$16,633.27
- Unpaid Bills: #14952-14957= \$2,123.51
- Budget Adjustments

Motion to approve consent agenda and remove the special meeting minutes for March 21, 2023 and add for unpaids starting with check number 14952-14957= \$2123.51 by Miller, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none motion carries

Motion to approve special meeting minutes from March 21, 2023 with the corrections by Miller, 2nd by

Poulisse Ayes – all Nays – none motion carries

Reports:

1. County Commissioner – report given by Commissioner Warsecke
2. Fire Chief – report given by Chief Pfost. Chief Pfost asked for approval of upcoming yearly bills

Motion to approve the Fire Department bills for things like physicals, maintenance, pump test, hose test, etc. when bills come in, they get paid by Poulisse, 2nd by Davis

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none motion carries

3. Parks & Recreation – report given by Peggy Case. Peggy asked for the board to approve new volunteer

Motion to approve Amy Hoxie as new member to Parks & Rec Committee by Miller, 2nd by Poulisse

Ayes – all Nays – none motion carries

4. Fire Association – n/a
5. Inland Planning Commission – report given by Laura Turmel
6. Zoning/Blight Administrator – Supervisor Davis reported on blight issues
7. Event Committee – report given by Rosemarie Swartout
8. Board Member Reports – Mary Miller regarding MTA conference next week. Sherri Poulisse will not be

at next month's meeting. David Davis has requests for quotes for the building repairs and grants but nothing back yet.

Old Business: n/a

New Business

1. Road Brine

Motion to approve the bid for brining for 12.73 miles for total cost of \$8830.74 by Miller, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none motion carries

2. Street lighting 31/Blackford Blvd

Motion to table until next month by Miller, 2nd by Poulisse Ayes – all Nays – none motion carries

Motion for the board to send a letter to M-Dot requesting they consider installing traffic lights at Lake Ann & 31 and Reynolds & 31 by Poulisse, 2nd by Miller Ayes- all Nays – none motion carries

Any Other Business to come before the Board

Clerk asked for board to approve deputy hours for the year

Motion to approve up to 20 hours per month for deputy clerk every month for the rest of the fiscal year for training on payroll and whatever else by Poulisse. 2nd by Miller

Roll call Ayes – Poulisse, Miller, Wirth & Davis Nays – Zielinski motion carries

Public Comment* open 6:01 pm Peggy Case, Lina Dean, Rosemarie Swartout, Laura Turmel, Dayton Pfost close at 6:18 pm

Adjournment Motion to adjourn by Miller, 2nd by Poulisse Ayes – all Nays – none motion carries
Meeting adjourned at 6:18 pm

***Public comment:** Any person wishing to address the Board may do so one – time per public comment period. Please provide name. This is a comment/input option: the Board is not required to comment or respond to presenters. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board. Comments shall be addressed to the chair and not individual board members or others in the audiences.

DRAFT

CASH SUMMARY BY FUND FOR INLAND TOWNSHIP
 FROM 04/01/2023 TO 04/30/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
101	GENERAL FUND	689,132.20	6,325.85	16,651.93	678,806.12
151	CEMETERY TRUST FUND	7,190.98	50.00	0.00	7,240.98
152	BRUNDAGE CEMETERY	2,089.11	0.00	0.00	2,089.11
153	COUNTRYSIDE CEMETERY	1,808.35	0.00	0.00	1,808.35
203	LOCAL ROAD MILLAGE FUND	134,343.06	64.33	0.00	134,407.39
206	FIRE FUND	310,762.54	878.38	8,311.16	303,329.76
208	PARK/RECREATION FUND	38,712.37	162.23	94.64	38,779.96
211	FIRE ASSOCIATION	22,273.74	73.81	0.00	22,347.55
213	FIRE EQUIPMENT MILLAGE FUND	209,741.65	655.69	0.00	210,397.34
214	PLANNING/ZONING COMMISSION	27,197.16	723.36	2,644.41	25,276.11
216	SPECIAL EVENTS FUND	6,569.65	5,024.74	5,000.00	6,594.39
252	WATER SUPPRESSION FUND	23,950.06	144.59	0.00	24,094.65
285	AMERICAN RESCUE PLAN ACT	201,802.46	0.00	0.00	201,802.46
402	EQUIPMENT REPLACEMENT FUND	58,227.28	202.89	0.00	58,430.17
701	GENERAL AGENCY FUND	300.20	50.00	50.00	300.20
703	CURRENT TAX COLLECTION FUND	0.00	0.00	0.00	0.00
TOTAL - ALL FUNDS		1,734,100.81	14,355.87	32,752.14	1,715,704.54

Rammi E
5/2/2023

CASH SUMMARY BY ACCOUNT FOR INLAND TOWNSHIP
 FROM 04/01/2023 TO 04/30/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
Fund 101	GENERAL FUND				
001.000	CASH-CHECKINGS	490,549.67	5,870.58	16,651.93	479,768.32
002.001	CASH-SAVINGS CENTRAL STATE BANK	13,073.23	0.00	0.00	13,073.23
002.005	CENTRAL STATE BANK - SAVINGS	0.00	0.00	0.00	0.00
002.006	MICHIGAN CLASS	110,304.83	455.27	0.00	110,760.10
003.001	TIME DEPOSIT - CENTRAL STATE BANK	15,419.24	0.00	0.00	15,419.24
003.002	CERTIFICATES OF DEPOSIT - HONOR STATE B	0.00	0.00	0.00	0.00
003.003	CERTIFICATES OF DEPOSIT - HONOR STATE B	0.00	0.00	0.00	0.00
003.004	CERTIFICATES OF DEPOSIT - HONOR BANK 60	7,566.09	0.00	0.00	7,566.09
003.005	CERTIFICATES OF DEPOSIT HSB 621	51,819.14	0.00	0.00	51,819.14
004.000	PETTY CASH	200.00	0.00	0.00	200.00
004.001	IMPREST CASH -TAX ACCOUNT	200.00	0.00	0.00	200.00
	GENERAL FUND	689,132.20	6,325.85	16,651.93	678,806.12
Fund 151	CEMETERY TRUST FUND				
002.000	CASH-SAVINGS	7,190.98	50.00	0.00	7,240.98
Fund 152	BRUNDAGE CEMETERY				
001.000	CASH-CHECKING	2,089.11	0.00	0.00	2,089.11
Fund 153	COUNTRYSIDE CEMETERY				
001.000	CASH-CHECKING	1,808.35	0.00	0.00	1,808.35
Fund 203	LOCAL ROAD MILLAGE FUND				
001.000	CASH-CHECKING	118,928.10	0.00	0.00	118,928.10
002.006	MICHIGAN CLASS	15,414.96	64.33	0.00	15,479.29
	LOCAL ROAD MILLAGE FUND	134,343.06	64.33	0.00	134,407.39
Fund 206	FIRE FUND				
001.000	CASH-CHECKING	97,233.02	0.00	8,311.16	88,921.86
002.006	MICHIGAN CLASS	213,529.52	878.38	0.00	214,407.90
	FIRE FUND	310,762.54	878.38	8,311.16	303,329.76
Fund 208	PARK/RECREATION FUND				
001.000	CASH-CHECKING	9,389.83	75.49	94.64	9,370.68
002.000	CASH-SAVINGS	7,509.63	0.14	0.00	7,509.77
002.006	MICHIGAN CLASS	21,094.30	86.60	0.00	21,180.90
003.006	CERTIFICATES OF DEPOSIT	718.61	0.00	0.00	718.61
	PARK/RECREATION FUND	38,712.37	162.23	94.64	38,779.96
Fund 211	FIRE ASSOCIATION				
001.000	CASH-CHECKING	5,574.86	7.00	0.00	5,581.86
002.006	MICHIGAN CLASS	16,698.88	66.81	0.00	16,765.69
	FIRE ASSOCIATION	22,273.74	73.81	0.00	22,347.55
Fund 213	FIRE EQUIPMENT MILLAGE FUND				
001.000	CASH-CHECKING	50,917.34	0.00	0.00	50,917.34
002.006	MICHIGAN CLASS	158,824.31	655.69	0.00	159,480.00

CASH SUMMARY BY ACCOUNT FOR INLAND TOWNSHIP
 FROM 04/01/2023 TO 04/30/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
Fund 214	FIRE EQUIPMENT MILLAGE FUND	209,741.65	655.69	0.00	210,397.34
001.000	PLANNING/ZONING COMMISSION CASH-CHECKING	27,197.16	723.36	2,644.41	25,276.11
Fund 216	SPECIAL EVENTS FUND	6,569.65	0.00	5,000.00	1,569.65
001.000	CASH-CHECKING	0.00	5,024.74	0.00	5,024.74
002.006	MICHIGAN CLASS	0.00	0.00	0.00	0.00
004.000	PETTY CASH	0.00	0.00	0.00	0.00
Fund 252	SPECIAL EVENTS FUND	6,569.65	5,024.74	5,000.00	6,594.39
001.000	WATER SUPPRESSION FUND	14,442.98	105.00	0.00	14,547.98
002.006	CASH-CHECKING MICHIGAN CLASS	9,507.08	39.59	0.00	9,546.67
Fund 285	WATER SUPPRESSION FUND	23,950.06	144.59	0.00	24,094.65
001.000	AMERICAN RESCUE PLAN ACT CASH-CHECKING	201,802.46	0.00	0.00	201,802.46
Fund 402	EQUIPMENT REPLACEMENT FUND	10,000.00	0.00	0.00	10,000.00
001.000	CASH-CHECKING	48,227.28	202.89	0.00	48,430.17
002.006	MICHIGAN CLASS	58,227.28	202.89	0.00	58,430.17
Fund 701	EQUIPMENT REPLACEMENT FUND	300.00	50.00	50.00	300.00
001.000	GENERAL AGENCY FUND	0.20	0.00	0.00	0.20
001.002	CASH-CHECKING	300.20	50.00	50.00	300.20
Fund 703	GENERAL AGENCY FUND	200.00	0.00	0.00	200.00
001.003	CURRENT TAX COLLECTION FUND	(200.00)	0.00	0.00	(200.00)
004.000	TAX CHECKING ACCOUNT PETTY CASH	0.00	0.00	0.00	0.00
	CURRENT TAX COLLECTION FUND	0.00	0.00	0.00	0.00
	TOTAL - ALL FUNDS	1,734,100.81	14,355.87	32,752.14	1,715,704.54

INLAND TOWNSHIP PREPAIDS April 2023

Check Date	Check	Vendor Name	Description	Amount
Bank 101 G 101 GF				
04/11/2023	14958	CHARTER COMMUNICATIONS	Internet/phone April	234.96
04/18/2023	14959	CHARTER COMMUNICATIONS	internet/phone	234.96
04/18/2023	14960	SAM's CLUB MC/SYNCB	bendon hall/supplies	211.45
			newsletter envelopes	1,144.60
04/24/2023	14961	BREATHING AIR SYSTEMS	FD -annual maintenance	1,051.90
04/24/2023	14962	DTE ENERGY	natural gas	275.27
04/24/2023	14963	Parshall Tree Service	stagecoach/Inland tree removal	8,745.00
04/24/2023	14964	VERIZON WIRELESS	zoning phone	53.08
04/24/2023	14965	Margaret Case	Newsletter production, edit, layout	100.00
04/25/2023	14966	VOID		
Total of 9 Checks:				V <u>12,051.22</u>

INLAND TOWNSHIP PAYROLL APRIL 2023

Check Date	Check Number	Name	Check Gross	Check Net
04/30/2023	1000751	BEECHRAFT , CINDY	780.00	677.18
04/30/2023	1000752	BROW , GUNNAR P.	416.67	384.80
04/30/2023	1000753	CLUTE, EMILY K	84.00	74.00
04/30/2023	1000754	DAVIS, DAVID G	2,205.00	2,036.32
04/30/2023	1000755	DEW, MARI E	60.00	52.86
04/30/2023	1000756	GUNDERSON , KYLE ALLEN	126.00	111.00
04/30/2023	1000757	HADFIELD , KAYLA J	66.00	60.95
04/30/2023	1000758	HUFFMAN , PAUL ALAN	60.00	52.86
04/30/2023	1000759	JOHNSON , ALEX CARL	672.00	568.59
04/30/2023	1000760	JOHNSON , MICHAEL C	130.00	94.53
04/30/2023	1000761	LENTEN , JEFFREY ROBERT	66.00	58.14
04/30/2023	1000762	MACHLEIT , RONALD L	122.00	112.68
04/30/2023	1000763	VOID	0.00	0.00
04/30/2023	1000764	OCKERT-POULISSE , SHERRI	216.75	190.96
04/30/2023	1000765	ORTH , MARC JOSEPH	404.00	373.10
04/30/2023	1000766	PFOST , DAYTON D	2,540.00	2,003.77
04/30/2023	1000767	REEVES, GAIL R	277.50	244.47
04/30/2023	1000768	SKUSA , JENICE LYNN	276.00	239.89
04/30/2023	1000769	SMITH, DEREK J	760.00	639.56
04/30/2023	1000770	THOMAS , NELLIE M	60.00	52.86
04/30/2023	1000771	TURMEL , LAURA L.	160.00	140.96
04/30/2023	1000772	WADDELL, AIDEN R	530.00	486.06
04/30/2023	1000773	WELLER, JAMES C	750.00	660.75
04/30/2023	1000774	WIRTH , ROSE A.	2,300.00	1,821.13
04/30/2023	1000775	ZIELINSKI, THERESE L	1,905.00	1,553.23
04/30/2023	1000776	MILLER , MARY E	516.75	424.33
Totals:			\$15,483.67	\$ 13,114.98

Estimate

Kerby's Backhoe Service, LLC

12360 Cinder Rd.
Beulah, MI 49617

Date	Estimate #
4/9/2023	491

Bill To
Inland Township Parks c/o Peggy Case

Project / Job Site
Lamb Rd. Natural Area

Description	Amount
Per discussion with Peggy Case Just off Cinder on Lamb Rd Grade, shape, gravel, and compact 3 parking spots, approx. 30'x30' Grub and remove any small trees scrub brush along 500'x12' access road, Lamb Rd. to new parking area Parking area approx. 60'x70' Grade, shape, gravel, and compact Seed and mulch disturbed areas	21,000.00

			Total	\$21,000.00
Phone #	Fax #	E-mail		
(231)357-3215	(231)882-7757	kerbys@hotmail.com		

Interlochen Trucking and Excavating

896 North Reynolds Road
Interlochen MI 49643

Estimate

Date	Estimate #
3/27/2023	460

Name / Address
Inland township parks & Rec

Project

Description	Qty	Rate	Total
Set subgrade at south and north Lamb rd park entrance for driveway and parking areas spread gravel and final grade		2,600.00	2,600.00
Road gravel 240 yards @ \$26.50 per yard	240	26.50	6,360.00
		Total	\$8,960.00

Zoning Administrator Report

March 2023

To: Board of Trustees

From: Jim Weller- Zoning Administrator

Land Use Permits For Inland Township

Single Family Dwelling (SFD)	1/ month	2/ ytd
SFD Addition	0/ month	3/ ytd
Accessory Building	2/ month	3/ ytd
Deck/Porch	0/ month	1/ ytd
New Commercial Structure	1/ month	1/ ytd
Commercial Addition/Alteration	1/ month	3/ ytd
Sign	0/ month	0/ ytd

Land Divisions

Month of March	1/ month	1/ ytd
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Land Combination

Joint Planning Commission

Past Meetings	0/ month	0/ytd
Future Meetings	0/month	0/ytd

Inland Township Planning Commission

Past meetings:	1 March	2/ytd
Special meetings	1 march	1/ytd

Future Meetings:

May 15th, @ 6:00 PM No meeting this month.

DRAFT

INLAND FIRE ASSOCIATION MEETING April 19, 2023

Present: Cindy Beechraft, Jenice Skusa, Rose Wirth, Vicki Sager, Emily Clute, Aiden Waddell, Marcia Cogburn, Sheila Blonshine

Call to order by Cindy @ 6:10 p.m.

Financial report - Motion by Cindy to approve financial report, 2nd by Jenice

Ayes – all Nays – none Motion carried

Minutes – Motion by Cindy to approve minutes, 2nd by Vicki

Ayes – all Nays – none Motion carried

Discussion:

Ice cream- Aiden reported that the Fire Department would like to go to Sam's for ice cream sandwiches for quantity purposes and to try other brands. Will go back to Schwans if they are not happy with that choice.

Can bags – Emily will go to Cherryland grocery and talk to them out bags for can collection. Rose to get garbage bags.

Propane fundraiser – Emily will talk with Coyne propane regarding this

Open House – Aiden would like to plan an open house for the fire department.

Tentative date of July 15. Ideas are a silent auction, fire extinguisher use, smoke detectors, CO2 and heat detectors. Would like the entire board to be a part of this.

Will be scheduling bottle sorting soon.

Motion by Cindy to adjourn, 2nd by Marcia

Ayes – all Nays – none Motion carried

Meeting adjourned at 6:50 p.m.

street lights

RE: [External] Re: Streetlight - US 31 & Blackford Blvd

supervisor inlandtownship.org <supervisor@inlandtownship.org>

Fri 4/14/2023 12:52 PM

To: Brian Jackson <bjackson@cherrylandelectric.coop>

Perfect thank you

On Apr 14, 2023 12:51 PM, Brian Jackson <bjackson@cherrylandelectric.coop> wrote:
Hi Steve,

I wanted to send a quick follow-up for a rough quote for these 4 light locations.

For Lamb Rd & Brundage Rd, they would just require a 20' arm and a light. So those would be \$600 just like the proposed light at Blackford.

For the intersection at Hulbert Rd, I think we'll need to set a pole a little closer to the intersection to light that area up better. That will require a 20' arm & an anchor on the new pole for a total cost around \$1150.

The intersection at Carmean Rd would be a bit more difficult. We could place a pole at the intersection and sag the line to connect to that pole. However, that will require some forestry work done at the intersection. Material and labor for this project would run between \$3000-4000 depending on the forestry estimate we receive.

If you'd like to move forward with any of these, please let me know and I can have our member services team place orders for each location and get a more formal estimate sent your way.

Please feel free to reach out with any questions.

Best Regards,

Brian Jackson | Staking Engineer

Cherryland Electric Cooperative | 5930 US Hwy 31 • PO Box 298 | Grawn, MI 49637

CherrylandElectric.coop | P: 231.486.9228 C: 231.649.4490

VT Construction LLC

231-883-1422
Justin@versatiletc.com



Estimate

ADDRESS

Inland Township Offices
19668 Honor Highway
Interlochen, MI US

ESTIMATE # 1254
DATE 04/25/2023

ACTIVITY	QTY	RATE	AMOUNT
<p>Office partitioning Estimate for front entry office area. Remove and frame in existing entry to front clerks office, frame in new 7' wall to create new closet area with 3/0 door. retain and use existing door and trim. Move electrical as necessary to supply lighting and a switch leg to new closet. hang drywall on new wall and framed in no longer used old access point. Finish all drywall, prime and paint to match existing color.</p> <p>Cut in and install new 36 inch half lite solid core door to the left of clerks window. supply door, trim, miscellaneous, shims, etc.</p> <p>remove existing glass at clerks window and install new 3/8 thick security glass, supply, new stainless steel, drop in deal tray for papers, cash and transactions, etc. to pass through.</p> <p>Supply and install all new 4 inch PVC base trim to match existing as closest possible .</p> <p>Move existing closet shelving to new framed closet. All permitting included in this estimate</p>	1	9,650.00	9,650.00

TOTAL \$9,650.00

Accepted By

Accepted Date

Please make checks payable to Versa-Tile Construction LLC
9320 E Cherry bend rd.
Traverse city Mi
49684

VT Construction LLC

231-883-1422
Justin@versatiletc.com



Estimate

ADDRESS

Inland Township Offices
19668 Honor Highway
Interlochen, MI US

ESTIMATE # 1252
DATE 04/21/2023

ACTIVITY	QTY	RATE	AMOUNT
Building damage Estimate to repair visual damage to building from car impact. Wall appears to be pushed off of bottom plate and potentially broken interior framing members. This estimate includes what we believe it will take to repair from a visual standpoint not being able to see internal damages. If for some reason, wall is opened and additional damage is discovered, those cost will be discussed with Township before moving forward. At this time repairs are assumed to be as follows, cut and remove existing drywall around and underneath window, remove and replace believed to be broken bottom plate, re-anchor per code. Remove and replace any broken structural framing members re-insulate and replace drywall. Mud patch and sand drywall, prime and paint to match existing color. it may be necessary to remove some steel siding from the exterior for full framing member access. At this time I do not believe removing any cultured stone will be necessary. estimate is fully inclusive and includes all material and labor to complete job start to finish.	1	5,300.00	5,300.00
TOTAL			\$5,300.00

Accepted By

Accepted Date

Please make checks payable to Versa-Tile Construction LLC
9320 E Cherry bend rd.
Traverse city Mi
49684

Bid for Inland Township Administrative Office Remodel.

Innovative Construction & Consulting, Inc.

18700 Robin Ridge Rd.

Interlochen, MI 49643

772-532-3088

Labor:

Block off and frame in existing door entrance to office.

Add new wall and install door that was removed from original doorway.

Move electrical and phone lines for access. Install new switch and lite in new space.

Replace slide by glass with two options:

Bullet resistant glass or tempered glass.

With Bullet resistant glass a speak through adapter and a pass through will have to be installed.

Install a new access half lite door. Two options: Bullet resistant glass or tempered glass.

Total labor \$10,000.00

Materials:

Material price can vary depending on the choice of glass used.

With BRG: \$9725.00

Without BRG: \$5300.00

Total Materials and Labor with BRG: \$19,725.00

Total Materials and Labor without BRG: \$15,300.00

Traffic lights

RE: Contact MDOT

Lake, James (MDOT) <LakeJ1@michigan.gov>

Wed 4/12/2023 1:45 PM

To: supervisor inlandtownship.org <supervisor@inlandtownship.org>

Dear David,

As you are already probably aware, we are planning a reconstruction of this section of US-31 in 2025, and at this time we are planning to install left-turn lanes at both of these intersections. We are evaluating traffic volumes at the intersection, to see if they meet our screening criteria for a formal signal warrant study. Federal warrants, or standards, for traffic signals include measurements such as peak traffic volumes, turning traffic volumes, pedestrians, and crash history. If an intersection does not meet those warrants, we don't install traffic signals at those locations.

I've shared your note with staff in our Traverse City office, and they plan to reach out to your township to discuss this matter further.

Thanks for your note. Safe travels.

James Lake

MDOT North Region Communications Specialist

906-250-0993 mobile

Name: David Davis

Organization Optional: Inland Township Address Optional: 19668 Honor Hwy City Optional: Interlochen State Optional: MI Zip Code Optional: 49643 Phone Optional: 231-640-9040

Email: supervisor@inlandtownship.org

Message: Hello

The Inland Township Board has asked me to reach out to you about having traffic lights put up in our township. The intersections in question are at M31 and Reynolds Rd and M31 and Lake Ann/Bendon Rds. Please contact me to know if there is anything in the works or what that would take.

David Davis

Supervisor

BENZIE COUNTY ROAD COMMISSION

LOCAL ROAD CONSTRUCTION AUTHORIZATION



Date: 4/13/23

Project: Graveling Hulbert Road

Project number: Not Assigned

Township: Inland

Length: _____

Type of Work: Adding four inches of 23A road gravel to Hulbert Road, from US-31 to Fewins Road

Inland Township to use their allocated matching funds and are responsible to provide 50% of the cost

for this improvement, estimated to be \$19,257.83

TOTAL BUDGET ESTIMATE: \$38,515.66

Project	Funding source	Base cost:	Overhead	Total
	Matching-BCRC	\$17,749.15	\$1,508.68	\$19,257.83
	Inland Twp	\$17,749.15	\$1,508.68	\$19,257.83
Total				\$38,515.66

Note: Estimate Cost Valid Until _____

At a meeting of the Inland Township Board held on _____, the above estimate was approved. The Road Commission is authorized to proceed to accomplish the work and to bill the Township for all direct costs charged to the project plus an administrative overhead charge of eight and one-half percent (8.5%) of the total direct costs so charged, and the Township hereby agrees to pay same in full. Direct costs include any payments for engineers and other consultants, materials, labor and fringes, equipment rental, advertising, and printing. The overhead cost is included in the above estimate.

Signed: _____ Title: _____

Remarks: This is an estimate only – Township will be billed for actual costs when project is completed.

Approved by: _____ Date: _____

Note: For correct processing, please return this work order to the Benzie County Road Commission.
Fax: 231-325-2767. Email: bcrclerk@benzieroad.net

BENZIE COUNTY ROAD COMMISSION

LOCAL ROAD CONSTRUCTION AUTHORIZATION



Date: 4/13/23

Project: Graveling St. Johns Road

Project number: Not Assigned

Township: Inland

Length: _____

Type of Work: Adding four inches of 23A road gravel to St. Johns Road, from Bendon Road to Reynolds

Road. Inland Township to use their allocated matching funds and are responsible to provide 50% of the cost

For this improvement, estimated to be \$19,021.43

TOTAL BUDGET ESTIMATE: \$38,042.86

Project	Funding source	Base cost:	Overhead	Total
	Matching-BCRC	\$17,531.27	\$1,490.16	\$19,021.43
	Inland Twp	\$17,531.27	\$1,490.16	\$19,021.43
Total				\$38,042.86

Note: Estimate Cost Valid Until _____

At a meeting of the Inland Township Board held on _____, the above estimate was approved. The Road Commission is authorized to proceed to accomplish the work and to bill the Township for all direct costs charged to the project plus an administrative overhead charge of eight and one-half percent (8.5%) of the total direct costs so charged, and the Township hereby agrees to pay same in full. Direct costs include any payments for engineers and other consultants, materials, labor and fringes, equipment rental, advertising, and printing. The overhead cost is included in the above estimate.

Signed: _____ Title: _____

Remarks: This is an estimate only – Township will be billed for actual costs when project is completed.

Approved by: _____ Date: _____

Note: For correct processing, please return this work order to the Benzie County Road Commission.
Fax: 231-325-2767. Email: bcrclerk@benzieroad.net

MTA Online Subscriptions by level

Annual subscription packages allow you to unlock the savings in our extensive Online Learning Center—which is home to a wide variety of recorded webinars designed with township officials in mind. One subscription gives everyone on your township team (*yes everyone!*) access to all of the courses included in that package with no additional “per person” fees.

**must purchase this to get the other discount for Plus or Premium*

Essentials Package Includes <i>\$750.00</i>	Plus Package Includes <i>\$1000.00</i>
<i>Accounting & Payroll (4-part series)</i>	<i>Accounting & Payroll (4-part series)</i>
<i>Anatomy of a Township</i>	<i>Anatomy of a Township</i>
<i>Building a Better Budget - Basic (4-part series)</i>	<i>Building a Better Budget - Basic (4-part series)</i>
<i>Building a Better Budget - Advanced (4-part series)</i>	<i>Building a Better Budget - Advanced (4-part series)</i>
<i>Effectively Exercising Board Authority (2-part series)</i>	<i>Cemetery Management (3-part series)</i>
<i>Ethical Considerations</i>	<i>Effectively Exercising Board Authority (2-part series)</i>
<i>Exploring Township Revenue Sources</i>	<i>Emerging Issues in P&Z (3-part series)</i>
<i>Fraud Prevention</i>	<ul style="list-style-type: none"> • <i>Mining Operations & Short-Term Rental</i> • <i>Intro. to P&Z for Wind & Solar Energy</i> • <i>P&Z for Utility-Scale Solar Energy</i>
<i>Making the Most of Your Meetings</i>	<i>Ethical Considerations</i>
<i>Meeting Misconceptions</i>	<i>Exploring Township Revenue Sources</i>
<i>Secrets to Great Board Meetings</i>	<i>Fraud Prevention</i>
<i>Spending Public Money</i>	<i>Governing an Accountable Fire Department</i>
<i>Special Assessment Procedures</i>	<i>Introduction to Planning & Zoning (3-part series)</i>
<i>Taxation Trouble Spots</i>	<i>Making the Most of Your Meetings</i>
<i>Who Gets Paid What ... and How?</i>	<i>Meeting Misconceptions</i>
	<i>Ordinance (3-part series)</i>
	<ul style="list-style-type: none"> • <i>Introduction to Township Ordinances</i> • <i>Ordinance Enforcement</i> • <i>Understanding and Enhancing Your Ordinances</i>
	<i>Roles & Functions of the ZBA (3-part series)</i>
	<i>Secrets to Great Board Meetings</i>
	<i>Spending Public Money</i>
	<i>Special Assessment Procedures</i>
	<i>Taxation Trouble Spots</i>
	<i>Who Gets Paid What ... and How?</i>

Continued →

\$1900.00

Our top-level Premium Pass Package includes more than **90 webinars**, FREE access to our live (and recorded) monthly webinar series, **Now You Know** featuring a new topic every month AND our premier Township Governance Academy courses. But that's not all, you'll also get 20% off all upcoming—even in-person—training!

Access to live AND recorded **Now You Know** webinars (30 in all, visit <https://learn.michigantownships.org/nyk> for titles and descriptions)

Recorded Webinars include:

American Rescue Plan Act: Who's Spending Money on What?

Accounting & Payroll (4-part series)

Anatomy of a Township

Bringing Broadband into Your Community

Board Authorities, Responsibilities and Roles

Building a Better Budget (Advanced & Basic – each a 4-part series)

Cemetery Management (3-part series)

Effective Communication Strategies

Effectively Exercising Board Authority (2-part series)

Election Fundamentals (4-part series)

- *Tips and Tricks*
- *Election Workers*
- *The Impact of Redistricting on Elections*
- *Elections Security*

Emerging Issues in P&Z (3-part series)

- *Mining Operations & Short-Term Rental*
- *Intro. to P&Z for Wind & Solar Energy*
- *P&Z for Utility-Scale Solar Energy*

Ethical Considerations

Exploring Township Revenue Sources

Fraud Prevention

Governing an Accountable Fire Department

Innovating Your Township: How-to Methods and Legal Information for Leaders

Introduction to Planning & Zoning (3-part series)

Making the Most of Your Meetings

Managing Expectations: A Positive, Pain-Free Audit

Meeting Misconceptions

Meeting Myths, Mysteries & Misconceptions

Premium Package Continues →

Recorded Webinars continued:

No One Left Inside

Ordinance (3-part series)

- *Introduction to Township Ordinances*
- *Ordinance Enforcement*
- *Understanding and Enhancing Your Ordinances*

Policies Matter: Top 3 Policies Your Township Needs to Succeed

Payroll Questions? We've Got Answers!

Roles & Functions of the ZBA (3-part series)

Sandbox Etiquette

Secrets to Great Board Meetings

Show Me the Money! Grant Writing Tips

Solar Energy Facilities

Spending Public Money

Special Assessment Procedures

Taxation Trouble Spots

Tools of Engagement: Township Websites & Social Media

Top Township Legal Pitfalls

Township Public Safety Services: So Many Options!

Who Gets Paid What ... and How?

Urban Cooperation Strategies

What the Board Needs to Know about Assessing

What the Board Needs to Know about Corrective Action Plans

You Paid What for What? (RBR)

Township Governance Academy (half and full-day courses)

The entire TGA curriculum is now available online, however, a requirement for graduation is to complete at least two of the 11 courses in person. Why? Graduates report that one of the most valuable parts of the program is the connection they develop with their peers in the classroom on their path to graduation—something that simply cannot be replicated online.

Boardsmanship Courses

Board Roles & Relations (B-101 – 4 hours)

Creating a Vision for Your Township (B-103)

How Boards Make Decisions (B-102)

Linking with the Community (B-106)

Making Meetings Work More Effectively (B-105)

Utilizing Strategic Planning (B-104)

Foundation Courses

At Your Service: Meeting Township Needs (F-101)

Fundamentals of Assessment & Taxation (F-105)

Land Use: Defining Your Township's Future (F-102)

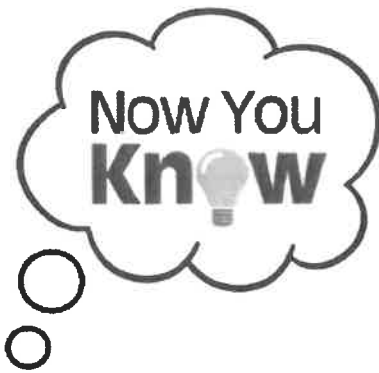
Managing Your Township Team (F-104)

Township Finances (F-103)



(<https://michigantownships.org>).

Now You Know



MTA brings you a new live webinar every month!

Make the most of your lunch break with MTA's lunchtime learning series, Now You Know. These live one-hour webinars provide timely updates, insights from our experts and a chance to get your questions answered in real time. You can join live, watch a recording later, or both!

Join us on **Wednesday, May 10 at noon** for our next webinar:

Meeting Requirements

Township board meetings, special meetings, annual meetings, workshop meetings, joint meetings ... so many meetings, so little time. Are you confused by the variety of meetings (and requirements!) your township board is involved in? Join MTA's Member Information Services Director Mike Selden on **Wednesday, May 10 at noon** as he provides clarification on the differences.

[Click here to register for Meeting Requirements](#)

Wonder what's coming next? We're glad you asked, registration is now open for:

Who Can Talk to the Township Attorney ... and When

Townships operate in a world of laws. Your relationship with your township attorney is important, but equally important is setting (and communicating) expectations so your entire board understands the process. MTA can help in just one hour! Join us as we partner with MTA counsel for our next live webinar on June 14 at noon. You'll gain insights into best

practices for utilizing your townships legal counsel to ensure you are operating lawfully but also in a fiscally responsible manner. Explore issues specific to townships, including typical compensation scenarios, tips for avoiding unnecessary legal risks and more. [Click here to register online for our June webinar now.](#)

Now you know

Looking Ahead to 2023

- ✓ July 12: Legislative Update
- 📺 Aug. 9: Spending Public Money

- 📅 Sept. 13: The Art of the Agenda
- ✉ Oct. 18: Elections Update
- * Nov. 8: Financial Reporting
- Dec. 1: Legislative Wrap-up

Can't participate live? Each session is recorded so you can watch at your convenience. You can register here now and we'll send you a link when the recorded version is posted in our [Online Learning Center](#), which is sponsored in part by Michigan CLASS. Visit www.michiganclass.org to learn more about investment options.

Is your township subscribed to [MTA Online](#) at the **Premium** level? **You get FREE access!** Registration is still required. Register online now to get the link (and reminders to join!) and your discount will be applied at checkout. To watch previously recorded sessions, sign in at learn.michigantownships.org and click on My Webcasts for a list of titles.

RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE FOR FIRE PROTECTION
Inland Township, Benzie County
Resolution Number 2023 - 09

WHEREAS, the Township Board of Inland Township wishes to continue provide fire protection services via the Inland Township Fire Department; and

WHEREAS, townships may provide fire protection services as authorized by Public Act 33 of 1951, MCL 41.801 et seq.; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and WHEREAS, the Township Board of Inland Township wishes to levy 2 mills to provide funding for fire protection services;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Inland Township, Benzie County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the 7 November 2023 election ballot:

Shall the expired previous voted increase in the tax limitations imposed under Article IX, Sec. 6 of the Michigan Constitution in Inland Township, of 2 mills (\$2.00 per \$1,000 of taxable value), reduced to 1.8865 mills (\$1.89 per \$1,000 of taxable value) by the required millage rollbacks, be renewed at and increased up to the original voted 2 mills (\$2.00 per \$1,000 of taxable value) and levied for 5 (number of years of levy) years, 2023 through 2027 inclusive, for the purpose of funding the Inland Township Fire Department, raising an estimated \$212,313.94 in the first year the millage is levied.

[] Yes [] No

Motion made by

Seconded by

Upon roll call vote the following voted:

"Aye":

"No":

The Supervisor declared the resolution adopted.

Rose A. Wirth, Clerk

CERTIFICATE

I, Rose Wirth the duly elected and acting Clerk of Inland Township, hereby certify that the foregoing resolution was adopted by the Township Board by a roll call vote at a regular (or special) meeting of the Board held on 11 April 2022 at which meeting a quorum was present; and that this resolution was ordered to take immediate effect.

Rose A. Wirth, Clerk

RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE FOR FIRE EQUIPMENT
Inland Township, Benzie County
Resolution Number **2023- 08**

WHEREAS, the Township Board of Inland Township wishes to provide funds for fire equipment for the Inland Township Fire Department; and

WHEREAS, townships may provide equipment for fire protection services as authorized by Public Act 33 of 1951, MCL 41.801 et seq.; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and WHEREAS, the Township Board of Inland Township wishes to levy 1 mill to provide funding for fire protection equipment;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Inland Township, Benzie County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the 7 November 2023 election ballot:

Shall the expired previous voted increase in the tax limitations imposed under Article IX, Sec. 6 of the Michigan Constitution in Inland Township, of 1 mills (\$1.00 per \$1,000 of taxable value), reduced to 0.9597 mills (\$0.9597 per \$1,000 of taxable value) by the required millage rollbacks, be renewed at and increased up to the original voted 1 mills (\$1.00 per \$1,000 of taxable value) and levied for three (3) years, 2023 through 2025 inclusive, for the purpose of providing funds to purchase fire equipment for the Inland Township Fire Department, raising an estimated \$106,156.97 in the first year the millage is levied.

[] Yes [] No

Motion made by

Seconded by

Upon roll call vote the following voted:

"Aye":

"No":

The Supervisor declared the resolution adopted.

Rose A. Wirth, Clerk

CERTIFICATE

I, Rose A. Wirth the duly elected and acting Clerk of Inland Township, hereby certify that the foregoing resolution was adopted by the Township Board by a roll call vote at a regular (or special) meeting of the Board held on 8 May 2022 at which meeting a quorum was present; and that this resolution was ordered to take immediate effect.

Rose A. Wirth, Clerk

FOR A BRIGHTER
FINANCIAL FUTURE,
HELP YOUR EMPLOYEES

THINK ABOUT
TOMORROW
TODAY

MERS 457
SUPPLEMENTAL RETIREMENT PROGRAM

THINK ABOUT TOMORROW TODAY

The MERS 457 Program is a supplemental retirement program exclusively for public sector employees — and a great way to help them prepare for life after the workplace. This voluntary program is an invested account that employees manage. They decide the level of contributions and how to invest the assets with the ability to start, stop, increase or decrease contributions at any time without penalties or fees. The MERS 457 Program has no cost to the employer, unless you choose to make a contribution.

lower fees + smarter investing =
larger account balances for
MERS 457 participants

Investment fees and fund options can
have a big impact on the amount your
employees invest.

FOR EXAMPLE:

\$10,000 growing for 30 years, at an
average return of 6%



Average Fees of 0.58%
Balance = \$50,749



Average Fees of 1.00%
Balance = \$44,752



Average Fees of 2.00%
Balance = \$33,171

ARE YOUR EMPLOYEES
PREPARED FOR
TOMORROW?

Outliving retirement savings is a real concern for many Americans, who are living longer, with a life expectancy in their 80s. The MERS 457 Program provides an additional source of financial security for employees in retirement.



TAILOR YOUR PROGRAM WITH A VARIETY OF FLEXIBLE OPTIONS, TO HELP YOUR EMPLOYEES MEET THEIR RETIREMENT GOALS

Program provisions can include: pre-tax contributions, after-tax Roth contributions, auto-enrollment for employees and annual escalation to gradually increase employee contributions over time.

FIDUCIARY RESPONSIBILITY

Our members enjoy the peace of mind that comes with knowing that the MERS Retirement Board takes on the sole fiduciary responsibility for our plans. Our members are our number one priority!

MERS INVESTMENT MENU MAKES INVESTING EASY

Our streamlined investment menu focuses on quality of funds — not quantity. Three simple categories guide employees to choose the investments that best fit their retirement goals:

1

“Do it for me”

The **Retirement Strategies** are a simplified way to invest. These options are fully diversified, professionally managed, and automatically adjust over time as participants get closer to retirement.

2

“Help me do it”

These **Premium Select Options** were actively chosen by MERS and include pre-built portfolios that MERS helps manage by monitoring the investment managers and rebalancing the portfolio quarterly. Participants can also access a variety of pre-selected funds to help build their own portfolio.

3

“I’ll do it myself”

The **Self-Directed Brokerage Account** gives participants access to funds outside of MERS investment menu. The investments under this window offer those who prefer to select and monitor their own investments in a wider range of investment possibilities.

EMPLOYEE RESOURCES

myMERS Online Account Access

With myMERS online, employees have 24/7 access to their MERS plans, as well as calculators and other tools to help them stay on the right retirement track.

MERS Service Center

Representatives are available weekdays from 8:30 - 5:00 at 800.767.MERS (6377).

Education

We partner with our municipalities to offer participant education on site, as well as at various other locations throughout the year.

Social Media

Our Facebook page allows participants to ask MERS questions using a chat feature.

WHO WE ARE

MERS is an independent, professional retirement services company that was created to administer the retirement plans for Michigan municipalities on a not-for-profit basis. We understand the needs of our members, because our sole focus is serving you and your employees.

Start offering MERS 457 today! Contact us at 800.767.6377, or visit www.mersofmich.com.

Municipal Employees' Retirement System of Michigan

1134 Municipal Way • Lansing, MI 48917

800.767.MERS (6377)

www.mersofmich.com

This publication contains a summary description of MERS benefits, policies or procedures. MERS has made every effort to ensure that the information provided is accurate and up to date as of 05/17/2017. If this publication conflicts with the relevant provisions of the Plan Document, the Plan Document Controls. MERS, as a governmental plan is exempted by state and federal law from registration with the SEC. However, it employs registered investment advisors to manage the trust fund in compliance with Michigan Public Employee Retirement System Investment Act. Past performance is not a guarantee of future returns. Please make independent investment decisions carefully and seek the assistance of independent experts when appropriate.

PUB 4560 2022-07-19

