

INLAND TOWNSHIP BOARD MEETING
March 13, 2023
19668 Honor Hwy., Interlochen

Call to Order by Supervisor Davis

Invocation by Pastor Wysocki

Pledge of Allegiance was recited

Roll Call Present Supervisor Davis, Clerk Wirth, Trustee Poulisse, Treasurer Zielinski Absent Trustee Miller
(Trustee Miller arrived at 5:54 p.m.)

Public Comment* received from Ron Thomas

Approval of Meeting Agenda: Motion to approve meeting agenda as presented by Wirth, 2nd by Poulisse

Ayes – All Nays – None Motion carries

Approval of Consent Agenda

- o Minutes from February 13, 2023
- o Financial Reports
- o Prepaid Bills/Tax Account: #14917-14922= \$4,497.78/20E, 2800-2807= \$483,732.33
- o Payroll: #1000703-1000726, EFT31= \$14,553.76
- o Unpaid Bills: #14923-14934= \$8477.30
- o Approval to allow Supervisor and Treasurer to balance the budget prior to March 31, 2023
- o Approval to allow the Clerk and Treasurer to pay end of years bills prior to March 31, 2023
- o Budget Adjustments

Motion to approve consent agenda minus minutes of February 13 and adding unpaid bills 14923-14934 in the amount of \$8477.30, 2nd by Wirth

Roll call Ayes – Poulisse, Zielinski, Wirth, Davis Nays – None Absent – Miller Motion carries

Motion to approve minutes of February 13, 2023 as corrected by Poulisse, 2nd by Davis

Ayes – All Nays – None Motion carries

Reports:

1. County Commissioner – was received from Commissioner Warsecke
2. Fire Chief – was received from Chief Pfost
3. Parks & Recreation - n/a
4. Fire Association – minutes attached
5. Inland Planning Commission – was received from Supervisor Davis & Zoning Admin. Jim Weller
6. Zoning/Blight Administrator – was received from Jim Weller

Recess to accept call from Trustee Miller at 5:08 reconvene at 5:09

7. Event Committee – was received from Laura Turmel next mtg March 22
8. Board Member Reports – Trustee Poulisse stated she would not be at the May meeting

Recess for clerk to get public hearing notice from office at 5:13 reconvene at 5:14

New Business

1. Clean up day May 6th

Motion to sign the contract with GFL to pay for trash collection for our community trash day on May 6 by Davis, 2nd by Poulisse

Roll call Ayes – Poulisse, Zielinski, Wirth, Davis Nays – None Absent – Miller Motion carries

2. Newsletter – mailing & payment

Motion to approve that Rose & Peggy work on a newsletter for the spring and that the mailing and payment to print and or mail that newsletter be paid out of general fund and Rose & Peggy work with event committee on that newsletter by Poulisse, 2nd by Davis

Roll call Ayes – Poulisse, Zielinski, Wirth, Davis Nays – None Absent – Miller Motion carries

3. General Appropriations Act Resolution 2023-06

Motion to approve Inland township 23-24 general appropriations act resolution 2023-06 with corrections of adding “ARPA” to fund 285 and removing second period at water suppression by Davis, 2nd by Poulisse

Ayes – Poulisse, Wirth, Davis Nays – Zielinski Absent – Miller Motion carries

4. Approve sending Fire Dept millage renewal to attorney

Motion that we send Fire Department milage renewal language to the attorney for their review and approval by Poulisse, 2nd by Wirth.

Roll call Ayes – Poulisse, Zielinski, Wirth, Davis Nays – None Absent – Miller Motion carries

Any Other Business to come before the Board

PTA from Lake Ann Elementary for charitable gaming license Resolution 2023-07

Motion to approve request from Benzie County Central school for Lake Ann Elementary of Benzonia, Benzie County be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable donation by Wirth, 2nd by Poulisse

Roll call Ayes – Poulisse, Zielinski, Wirth, Davis Nays – None Absent – Miller Motion carries

Public Comment* 5:45 p.m. Allen McCullough, Gloria Lentz, Laura Turmel

Trustee Miller arrives at 5:54 p.m.

At 5:55 p.m. recess the board meeting

6:15 reconvene Regular Meeting and close Regular Meeting

6:16 Open Public Hearing

All Board members present.

Supervisor and board members went over and discussed departments revenue and expenditures for 2023-24 and the board made corrections as needed.

7:10 Public comment: Laura Turmel asked questions regarding line items for elections, Bendon Hall, General fund, Cemetery, pages 5-7 department numbers on the budget.

Rosemarie Swartout asked questions regarding line items regarding amount of money budgeted in accounts, governing body fund amounts, board of review, spelling errors and board salaries. 7:45 close

Motion to adjourn public hearing by Poulisse, 2nd by Miller

7:46 p.m. close public hearing 7:46 reconvene regular board meeting.

Treasurer asked for training hours for her deputy.

Motion to approve 10 training hours for deputy treasurer by Davis, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth, Davis Nays – None Motion carries

Discussion of budget, budget is not approved. A special meeting will be scheduled once the budget corrections are made

Public comment: Rosemarie Swartout

Adjournment

Motion to adjourn by Poulisse, 2nd by Miller Ayes – All Nays – None Motion carries

Meeting adjourned at 7:51 p.m.

David Davis, Supervisor

Date

Rose A. Wirth, Clerk

Date

*Public comment: Any person wishing to address the Board may do so one – time per public comment period. Please provide name. This is a comment/input option: the Board is not required to comment or respond to presenters. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board. Comments shall be addressed to the chair and not individual board members or others in the audiences.

SPECIAL MEETING OF THE INLAND TOWNSHIP BOARD

Tuesday March 21, 2023 5:00 p.m.

19668 Honor Hwy
Interlochen, MI

Call to Order by Supervisor Davis

Roll Call Present: Davis, Wirth, Miller, Poulisse and Zielinski

Public Comment* 5p.m. received from William Swartout, Allen McCullough, John Truax, Laura Turmel, Ron Thomas, Michele Sharp closed 5:12pm

Purpose of this meeting:

1. **Fire Chief** – Discussion among board regarding a full-time fire chief that has been discussed over the years by the board. Input from public was accepted.

2. **Approve 2023-24 budget** –

Motion to approve original budget without Fire Chief budget put in to it by Davis, 2nd by Miller

Motion to amend original motion to amend budgeted use of funds for A.R.P.A \$201,802.00 by Davis, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none Motion carried

Motion to amend original motion to amend Fire Association budgeted use of funds \$22,217.00 by Davis, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none Motion carried

Motion to amend original motion to amend Parks & Rec budgeted use of funds change to \$26,690.00 and capital outlay to \$31,200.00 by Davis, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none Motion carried

Original motion roll call vote

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none Motion carried

3. **Approve general appropriations act Res. 2023-24-06**

Motion to approve Inland Township General Appropriations Act Resolution #2023-06 amended by Poulisse, 2nd by Poulisse

Roll call Ayes – Poulisse, Miller, Wirth & Davis Nays – Zielinski Motion carried

Any Other Business to come before the board

1. **Planning Commission** – Planning commission has asked the board to approve putting an ad in the paper for a recording secretary

Motion by Davis to place ad in Record Patriot paper for a recording secretary for the planning commission to run for 2 issues by Davis, 2nd by Miller

Roll call Ayes – Poulisse, Miller, Zielinski, Wirth & Davis Nays – none Motion carried

2. **Treasure** asked to board to approve getting BS&A access to payroll program. Not a board decision

Public Comment* 6:09pm received from William Swartout, Ebert March, Jenny Fehrenbach, Shelley Fehrenbach, Michele Sharp, Allen McCullough, Chris Parrish, Laura Turmel, Evan Warsecke closed 6:24 pm

Adjourn **Motion** to adjourn by Miller, 2nd by Poulisse Meeting adjourned at 6:30 pm

David Davis, Supervisor

Date

Rose A. Wirth, Clerk

Date

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CASH SUMMARY BY FUND FOR INLAND TOWNSHIP
 FROM 03/01/2023 TO 03/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
101	GENERAL FUND	722,054.18	18,378.30	51,794.15	688,638.33
151	CEMETERY TRUST FUND	7,040.44	150.00	0.00	7,190.44
152	BRUNDAGE CEMETERY	1,289.11	2,200.00	1,400.00	2,089.11
153	COUNTRYSIDE CEMETERY	728.35	2,475.00	1,395.00	1,808.35
203	LOCAL ROAD MILLAGE FUND	124,007.24	10,272.20	0.00	134,279.44
206	FIRE FUND	306,074.38	20,646.85	16,837.18	309,884.05
208	PARK/RECREATION FUND	27,309.36	18,030.00	6,718.89	38,620.47
211	FIRE ASSOCIATION	22,309.01	0.00	103.79	22,205.22
213	FIRE EQUIPMENT MILLAGE FUND	204,136.09	10,121.31	5,164.22	209,093.18
214	PLANNING/ZONING COMMISSION	18,449.47	10,585.00	1,837.31	27,197.16
216	SPECIAL EVENTS FUND	6,621.03	32.50	83.88	6,569.65
252	WATER SUPPRESSION FUND	23,175.91	735.00	0.00	23,910.91
285	AMERICAN RESCUE PLAN ACT	201,802.46	0.00	0.00	201,802.46
402	EQUIPMENT REPLACEMENT FUND	58,026.62	0.00	0.00	58,026.62
701	GENERAL AGENCY FUND	385.20	1,322.50	1,407.50	300.20
703	CURRENT TAX COLLECTION FUND	118,952.49	3,211.87	122,164.36	0.00
	TOTAL - ALL FUNDS	1,842,361.34	98,160.53	208,906.28	1,731,615.59

ranntk
4/4/2023

INLAND TOWNSHIP PREPAIDS

Check Date	Check	Vendor Name	Description	Amount
Bank 101 G 101 GF				
03/14/202:	14935	Municipal Emergency Services, Inc	firedex boots	3,649.65
			firedex tecgen51	5,164.22
03/14/202:	14936	SAM's CLUB MC/SYNCB	supplies	1,845.98
03/21/202:	14937	DTE ENERGY	natural gas	488.89
03/21/202:	14938	VERIZON WIRELESS	zoning phone	53.12
03/27/202:	14939	JPS INTEROPERABILITY SOLUTIONS	FD annual charge for voice, location and	1,581.36
03/27/202:	14940	Municipal Emergency Services, Inc	FD boots	455.47
03/27/202:	14941	THREADS	FD uniforms	240.00
03/27/202:	14942	Vivian Hosler	Deposit refund	50.00
03/27/202:	14943	void		
03/27/202:	14944	ROBERT B. WILKINSON	Tezak burial	950.00
03/27/202:	14945	ROBERT B. WILKINSON	mowing	6,995.00
03/31/202:	14946	APEX SOFTWARE	assessing software	260.00
03/31/202:	14947	Ashley Reedus	rental deposit refund	50.00
03/31/202:	14948	BENZIE COUNTY TREASURER	trailer park fees	357.50
03/31/202:	14949	James Weller	map copies for zoning	57.11
03/31/202:	14950	NORTHERN MICHIGAN GLASS	door repair	91.00
03/31/202:	14951	Therese Zielinski	feb/march millage/ constant contact	216.38
Total of 16 Disbursements:				<u>\$ 22,505.68</u>

INLAND TOWNSHIP PAYROLL - MARCH 2023

Check Date	Check Number	Name	Gross Check	Net Check
03/31/2023	1000727	BEECHRAFT , CINDY	510.00	439.31
03/31/2023	1000728	BROW , GUNNAR P.	476.67	439.07
03/31/2023	1000729	CLUTE, EMILY K	40.00	35.24
03/31/2023	1000730	DAVIS, DAVID G	1,810.00	1,671.53
03/31/2023	1000731	DEW, MARI E	300.00	264.30
03/31/2023	1000732	GIBSON, JOHN P	300.00	264.30
03/31/2023	1000733	HADFIELD , KAYLA J	60.00	55.41
03/31/2023	1000734	HUBBELL , ROGER C	300.00	244.30
03/31/2023	1000735	HUFFMAN , PAUL ALAN	60.00	52.86
03/31/2023	1000736	JOHNSON , ALEX CARL	890.00	738.83
03/31/2023	1000737	MACHLEIT , RONALD L	90.00	83.11
03/31/2023	1000738	MILLER , MARY E	260.00	206.06
03/31/2023	1000739	OCKERT-POULISSE , SHERRI	200.00	176.20
03/31/2023	1000740	ORTH , MARC JOSEPH	190.00	175.46
03/31/2023	1000741	PFOST , DAYTON D	2,000.00	1,592.83
03/31/2023	1000742	SKUSA , JENICE LYNN	100.00	77.35
03/31/2023	1000743	SMITH, DEREK J	700.00	586.70
03/31/2023	1000744	THOMAS , NELLIE M	60.00	52.86
03/31/2023	1000745	TURMEL , LAURA L.	160.00	140.96
03/31/2023	1000746	WADDELL, AIDEN R	153.00	141.30
03/31/2023	1000747	WELLER, JAMES C	692.50	610.10
03/31/2023	1000748	WIRTH , ROSE A.	1,750.00	1,402.57
03/31/2023	1000749	ZIELINSKI, THERESE L	1,750.00	1,432.16
03/31/2023	1000750	DEPARTMENT OF TREASURY	1,268.51	1,268.51
03/31/2023	EFT32	INLAND TOWNSHIP FOR EFTPS	2,512.59	2,512.59
Totals:			\$ 16,633.27	\$ 14,663.91

Website: www.BenzieCRC.org
Email: BenzieCRC@benzieroad.net
(231) 325-3051 Phone
(231) 325-2767 Fax



11318 MAIN STREET
P. O. BOX 68
HONOR, MI 49640-0068

Your Local Road Professionals

RECEIVED
MAR 20 2023

BY:

March 13, 2023

Rose Wirth, Clerk
Inland Township
19668 Honor Hwy
Interlochen, MI 49643

Dear Rose,

Now that spring is just around the corner (we hope!) it is time to start thinking about dusty roads.

Based on this year's bids, the cost for 38% calcium chloride we will be purchasing from our contractor is \$1,278.70/per mile. This price is \$176.70 higher than last year's rate. Your township will be responsible for 50% of this cost, which will be \$639.35/mile.

Also, please be advised that last fall, staff re-measured all our county gravel roads to ensure that the distances each township will be invoiced are accurate going forward. As such, the new lengths are reflected in this year's estimates.

Should you request a second application, your township will likewise be responsible for 50% of the cost, plus the 8.5% administration fee. As before, any seasonal roads and other roads (ie. park roads) requested to be brined would be done with the township responsible for 100% of this cost, including any grading and/or tree work necessary for our contractor's equipment to safely navigate. Reasonable advanced notice for any grading and brine application on these seasonal roads must be given to the Road Commission so that we can schedule maintenance.

If you wish to proceed, please send a written authorization as soon as possible on the attached authorization form either by mail or by email to bccrclerk@benzieroad.net.

The estimated cost for the **first** brine application for Inland Township is:

12.73 miles x \$639.35 = \$8,138.93 + 8.5% overhead (\$691.81) = \$8,830.74

The cost for the **second** application would be the same as the first.

The first brine application is expected to begin in mid-May to early June depending on conditions and scheduling. Second brining will be in July or August. ***If you know now that you would like the second brine application, please note that in the "Additional Comments" section of the attached authorization form.***

If you need any other information or want changes made to the list, please call me at (231) 325-3051 ext 205.

Sincerely,

Joe Nedow - Finance Manager/Secretary to the Board

INLAND TOWNSHIP BRINE PROPOSAL-2023

Cost split 50/50-Twp and BCRC

<u>ROAD NAME</u>	<u>MILEAGE</u>
Aylsworth	0.7
Bowers	0.50
Bronson Lake	0.67
Brownell	0.50
Burnt Mill	0.64
Douglas 1/2	0.21
Fewins	1.09
Homestead	0.48
Hulbert	1.51
Jeri	0.20
Lamb	1.01
Marl Rd.	0.12
Miller	1.79
Oakley	0.74
Scott	0.23
St. John	1.67
Stanley	0.67
<hr/>	
Total Miles	12.73



Cherryland Electric Cooperative

5930 US 31 South • PO Box 298 Tel: 231.486.9200 • 800.442.8616
Grawn, MI 49637-0298 Fax: 231.486.9404
Hours: M-F 7:30 a.m.-4:00 p.m. Web: cherrylandelectric.coop

ORDER: 10293 **RESERVE**
Order Date: 04/03/2023 **APR 04 2023**
Terms: Net Due

BY:
Purchase Order: 357128

INLAND TOWNSHIP
19668 HONOR HWY
INTERLOCHEN MI 49643-9208

Account: 5641

Page 1 of 1

Description: Service order #357128, Street Light at US 31 & Blackford Blvd

CATALOG ITEM	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	AMOUNT	TAX
	20' Light Arm NON-REFUNDABLE	1.000	EA	600.0000	600.00	

TOTAL ORDER AMOUNT: \$ 600.00

MESSAGES

Before paying for your work order contact us at 231-486-9200 to have your invoice posted for payment.

After invoice posting you can pay the following ways:
Credit Card: Pay online or in person at the office
Checking Account: Pay over the phone, online or in person
Cash: Pay in person

Payment due prior to electric service